

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**MINUTES – REGULAR MEETING**

October 8, 2019 – 7:30 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

**I. CALL TO ORDER – Board of Education President Heidi Zangara – 7:31 PM**

**II. OPEN PUBLIC MEETING STATEMENT – Ms. Zangara**

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 9, 2019, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL**

**Present:** Branden Agans, Jennifer Esposito, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger, Heidi Zangara

**Also Present:** Robert Beers, Superintendent; Allison Bogart, School Business Administrator/Board Secretary; Jamil Maroun, Assistant Superintendent

**Absent:** None

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**V. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers**

- HIB/Suspension Report – Mr. Beers reported that there have been two HIB incidents and 4 out of school suspensions
- Mr. Beers reported that the new Media Centers in ABIS and the High School are now 100% and look fantastic. The staff and students are excited to use the new spaces and we will be showcasing them during our Board Meetings throughout the year.
- Mr. Beers reminded everyone that our professional development day, Insight Manville, will be on the 14<sup>th</sup>. We are looking forward to a really great day of professional development. It is the caliber of a national conference being held at the local level and we are proud to be providing this opportunity not only to our staff but our fellow educators in New Jersey. It’s going to be a great day!

**A. Policy Committee: Sharon Liszczak, Chairperson**

**Mrs. Liszczak reported that they had a meeting earlier this evening and will be scheduling another meeting to discuss the regulations for Policy 7513.**

**Mrs. Liszczak moved Item A1 as follows:**

**A-1 RESOLVED**, the Board of Education approves for first reading the adoption of the following policies/regulations:

Policy 1642	Earned Sick Leave Law
Regulation 1642	Earned Sick Leave Law
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities
Policy 3218	Use, Possession, or Distribution of Substances
Regulation 3218	Use, Possession, or Distribution of Substances
Policy 4218	Use, Possession, or Distribution of Substances
Regulation 4218	Use, Possession, or Distribution of Substances
Policy 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing
Policy 6112	Reimbursement of Federal and Other Grant Expenditures
Regulation 6112	Reimbursement of Federal and Other Grant Expenditures
Policy 7440	School District Security
Regulation 7440	School District Security
Policy 7513	Recreational Use of Playgrounds
Policy 8670	Transportation of Special Needs Students

**The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:**

**AYES:** Mr. Agans, Mrs. Esposito, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger and Mrs. Zangara

**ABSENT:** None

**B. Curriculum and Instruction Committee (Student Activities):** Ned Panfile, Chairperson

**Mrs. Panfile reported that they had a C&I meeting and Dr. Maroun will provide a full report next week at the 10/15/19 Board Meeting. He also reported on all of the sports teams and how well they are doing. He congratulated the kids and their families on a job well done! He asked Mrs. Esposito to report on the Marching Band. Mrs. Esposito reported that the marching band is doing exceptionally well with their competitions this season. They are in 1<sup>st</sup> place in their group and in 8<sup>th</sup> place overall. This is great news for our program and the kids! Mr. Beers also reported that the ABIS Boys & Girls Soccer teams have been a huge success in their first season and we are looking forward to seeing that program grow as well!**

**Mr. Panfile moved Items B1 & B2 as follows:**

**B-1 RESOLVED**, the Board of Education approves the following positions for the 2019-2020 School Year, with staff as indicated:

Position	Program	Compensation	Effective Dates	Source
One (1) Staff Member	Library Supervision After School MHS	Monday – Friday One (1) hour per day @ \$25 per hour	2019-2020 School Year	11-140-100-101-500-003-050

One (1) Staff Member	Drama Enrichment: Choreographer MHS	Not to exceed forty (40) hours @ \$30 per hour	2019-2020 School Year	11-140-100-101-500-050-500
One (1) Staff Member	Drama Enrichment: Choral MHS	Not to exceed forty (40) hours @ \$30 per hour	2019-2020 School Year	11-140-100-101-500-050-500
One (1) Staff Member	Drama Enrichment: Costume & Stage Hand MHS	Not to exceed twenty (20) hours @ \$30 per hour	2019-2020 School Year	11-140-100-101-500-050-500
One (1) Staff Member	Drama Enrichment: Choreographer ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2019-2020 School Year	11-140-100-101-500-065-500
One (1) Staff Member	Drama Enrichment: Choral ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2019-2020 School Year	11-140-100-101-500-065-500
One (1) Staff Member	Drama Enrichment: Set Design & Costumes ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2019-2020 School Year	11-140-100-101-500-065-500
One (1) Staff Member	After School Math Enrichment, Grades 6/7 ABIS	Not to exceed sixty (60) hours @ \$30 per hour	2019-2020 School Year	11-140-100-101-500-065-500
One (1) Teacher	Before School Homework Tutoring	Up to 90 Hours Total @ \$30 per Hour	2019-2020 School Year	11-120-100-101-100-080-500

**B-2 RESOLVED**, the Board of Education approves the following Before/After School Programs at Weston School, with staffing as follows:

Position	Program	Compensation	Effective Dates	Source
Two (2) Teachers	Before School Language Arts Program Weston	\$30 per hour <i>Not to Exceed 40 Hours Each</i>	October 16, 2019 – June 1, 2020	11-120-100-101-100-090-000
Two (2) Teachers	After School Math Program Weston	\$30 per hour <i>Not to Exceed 40 Hours Each</i>	October 16, 2019 – June 1, 2020	11-120-100-101-100-090-000
One (1) Teacher	Before School Coding Program Weston	\$30 per hour <i>Not to Exceed 25 Hours</i>	October 16, 2019 – June 1, 2020	11-120-100-101-100-090-000
Two (2) Teachers	"Weston Warriors" Health and Wellness Initiative Weston	\$30 per hour <i>Not to Exceed 50 Hours Each</i>	October 16, 2019 – June 1, 2020	11-120-100-101-100-090-000
Two (2) Guidance Counselors	Girl CODE (Community, Optimism, Diversity, Empowerment) After School Program Weston School	\$30 per hour <i>Not to Exceed 16 Hours Each</i>	October 16, 2019 – June 1, 2020	11-120-100-101-100-090-000

**The motion was seconded by Mrs. Zangara and approved by roll call vote as follows:**

**AYES:** Mr. Agans, Mrs. Esposito, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger and Mrs. Zangara

**ABSENT:** None

**C. Negotiations Committee,** Heidi Zangara, Chairperson

**No report for this meeting.**

**D. Personnel**

**Mrs. Zangara moved Item D1 as follows:**

**D-1 Approval of Business Administrator's Merit Goals for the 2019 – 2020 School Year**

Whereas, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Business Administrator, qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed annual goals for the 2019-2020 school year that it wishes to include in its contract with the Business Administrator now, therefore, be it

Resolved, the Board of Education establishes the quantitative and qualitative criteria and merit salary bonus as shown on attached Addendum I for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before being added to the contract.

**The motion was seconded by Mr. Petzinger and approved by roll call vote as follows:**

**AYES:** Mr. Agans, Mrs. Esposito, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger and Mrs. Zangara

**ABSENT:** None

**E. Finance and Facilities Committee:** Kelly Harabin, Chairperson

**Mrs. Harabin reported that we had a Facility & Finance meeting on October 2<sup>nd</sup> and the following was discussed:**

- Update was provided on all current construction projects
- Power upgrade/conversion will occur in June instead of during the school year. After evaluating all that would be affected by the shutdown it was determined that we could not chance having an issue during the process and have it negatively affect the operation of the school during the school year. Waiting until school was out in June is really the best option.
- Internet issues have been resolved and we are in much better shape then was last reported
- Enrollment continues to grow and we are currently at 131 student in Kindergarten
- We are working on a new policy that will be presented to the policy committee for Facility Use to reflect the changes that have occurred to our spaces
- The Long Range Facility Plan and space utilization will be a major point of discussion at the Board Retreat on October 30<sup>th</sup>.

**F. Communications/Public Relations Committee:** Louis Petzinger, Chairperson

Mr. Petzinger reported that they will be holding a meeting before the next Board of Ed meeting and they will provide a report then.

**VI. OLD BUSINESS/NEW BUSINESS**

**OLD BUSINESS:**

- Mrs. Zangara reminded the BOE that we have scheduled the Board Retreat for 10/30/2019, 6-9pm and we will be in the ABIS Media Center. We will discuss BOE Goals and the long and short term facility plans. There will also be an update on the district strategic plan.

**NEW BUSINESS:**

- Mrs. Esposito gave a report on the Ed Services meeting that she attended. They continue to expand and grow to meet the needs of the community and are a great resource for all school districts.
- Mrs. Lombardino reported that she, Mr. Petzinger and Mr. Agans are all scheduled to attend the NJSBA Vaping Program on October 10<sup>th</sup>.
- Mrs. Zangara reviewed the October 15<sup>th</sup> BOE Agenda – There were no questions or concerns

**VII. PUBLIC COMMENT –** Ms. Zangara will invite questions and comments from the public.

At 7:57pm Mrs. Zangara moved that the meeting be opened to the public. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Mrs. Zangara invited questions and comments from the public.

Joseph DeMarco  
253 N 5<sup>th</sup> Ave

Asked if there were funds being put aside for future students of the district. We are receiving all of this money, is it all just being spent or are we saving for future needs? He also expressed concerns over the Weston Playground not being available to everyone after school.

Mrs. Zangara responded that the playground concerns are being addressed through policy and as for the second question, yes, everything that we have been doing since we started receiving the funds is not only about the current students but also about future generations and sustaining the programs and facilities of Manville School District.

Rikki Chevere & Kristi Gall  
Weston/Roosevelt PTA

Invited BOE to the Harvest Festival and asked them to be judges – Mrs. Zangara asked them to please send an e-mail with the details and the BOE members would respond to them directly.

At 8:08pm Mrs. Zangara moved to close the public session. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

**VIII. CLOSED SESSION** (if necessary - use this resolution to identify the qualified matters to be discussed)

At 8:09pm Mrs. Zangara motioned to enter Closed Session. Items discussed would be in reference to Item #3 listed below. The motion was seconded by Mrs. Esposito and approved by unanimous voice vote.

Due to the nature of the items being discussed in Closed Session, Mr. Beers, Dr. Maroun and Ms. Bogart adjourned the meeting as well.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**At 8:30pm Mrs. Zangara moved to end Closed Session. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote.**

**IX. ADJOURNMENT**

**At 8:30pm Mrs. Zangara made a motion to adjourn the meeting. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote.**

**Respectfully Submitted,**



**Allison Bogart  
Board Secretary**